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| Student to Complete | | | | | |
| FIRST NAME | | |  | | |
| LAST NAME | | |  | | |
| COURSE | | |  | | |
| DATE | | |  | | |
| As a student of Wiseman & Co Advanced Learning Institute, I wish to apply for a Credit Transfer for the following unit/s. Please find attached a certified copy of my transcript with the relevant unit/s highlighted | | | | | |
| UOC Code | | | **UOC Title** | | |
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| Assessor to Complete (tick appropriate box below) | | | | | |
| ☐ | Transcript has been checked, units are current or equivalent and student is eligible for “Credit Transfer” of all units listed above | | | | |
| ☐ | Transcript has been checked and student is eligible for Credit Transfer of SOME of the units and the explanation is below | | | | |
| ☐ | Transcript has been check and the student is NOT eligible for Credit Transfer. An explanation of the reason why is below. | | | | |
| If student is NOT eligible for a unit or units to be recognised for a Credit Transfer, please write your reasons why below: | | | | | |
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| Checklist | | | | | |
| DATE: | |  | | | |
| ☐ | Units of competency are equivalent – COMMENT: | | | | |
| ☐ | Eligible units have been entered into the data base as CT (Credit Transfer) | | | | |
| ☐ | Student has been notified in writing as to the outcome of Credit Transfer | | | | |
| ☐ | Trainer has been notified in writing that student has received a Credit for eligible units | | | | |
| Checked by | |  | | **Date** |  |
| Signed: | |  | | **Date** |  |